



Hebron Parks & Recreation

Mailing Address

Attn: Park and Rec
15 Gilead Street
Hebron, CT 06248

Office Address

Burnt Hill Park
148 East Street
Hebron, CT 06248

www.hebronct.com

Phone: 860-860-1281 Fax: 860-228-5912

Refund Request Policy

General Refunds

All refund requests must be received in writing using the “Refund Request” form. Forms can be found on the Parks and Recreation website.

A 10% administrative fee of the program price will be assessed for all refunds.

Refund requests made within seven days of the start of the program will be assessed an additional 25% late refund fee on top of the administrative fee.

No refunds will be granted on or after the start date of the program.

Refunds are not granted or prorated for individual dates that a participant is unable or does not attend.

Extenuating circumstances such as injuries, illness, etc., will be subject to review on a case-by-case basis. Doctor’s notes or further explanation may be requested by the Parks and Recreation Director.

All requests for refunds must be approved by the Parks and Recreation Director.

Full refunds will be granted for all participants due to program cancellations. Prorated refunds will be granted where applicable.

Summer Camp Refunds

Summer Adventure Camp and Specialty Camps will follow the guidelines of General Refunds along with the below amendments.

Refund requests for Summer Adventure Camp made within seven days of the start of the registered week will be assessed an additional \$30 for missed field trips.

Refund requests for Specialty Camps made within seven days of the start of the camp will not be refunded for material fees if applicable.

PREP Refunds

PREP will follow the guidelines of General Refunds along with the below amendments.

Individual days cancelled by the Parks and Recreation Department will be prorated as refunds or credits for the following month.

Youth Basketball Refunds

Youth Basketball will follow the guidelines of General Refunds along with the below amendments.

The registration deadline is considered the start date for Youth Basketball programs.

Refund requests after the *registration deadline* will be assessed an additional \$20 uniform fee for Recreational Basketball.

Refund requests after the *registration deadline* will be assessed an additional \$50 uniform fee for Travel Basketball.